

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of March 3, 2015
Date: March 3, 2015

Members Present: Anderson, Brooks, Cannell, Cosby, Depta, Doherty, Hutchins, Ives, Jbara, and Schlack

Members Absent: Bertch, Bohnet, Collins, Johnson, McCurdy

Staff Present: Horton

Discussion and Action Items

- Minutes of the February 24, 2015 meeting were approved as amended.
- Senior Discount Tuition – sub-committee met to discuss options.
- Travel
 - Bob Stokes and Dan Maley to attend the Clean Energy Coalition at Western Michigan University, Bernhard Center on March 10, 2015.
- Grants
 - Health Focused Campus – grant applications to a variety of foundations are in process.

Personnel Items

- Kudos
 - Tim Welsh and staff, Muriel Hice, and Mark Sloan for taking the physical inventory of hardware and software to bring down our insurance policy costs.
 - LaSonda Wells discussed “Community Talks Equity” on the Lori Moore Show on February 2, 2015.
 - Laura Cosby and Steve Cannell for the college wide presentation Friday, February 27, 2015, on retention efforts.
 - Kudos to all of the retention strategy committees who have worked collectively to improve retention. Special thanks to committee leaders- Cynthia Schauer, Dennis Bertch, Mike Collins, Bonita Bates, Colleen Olson, Christopher Stroven, LaSonda Wells, LaJoyce Brooks, and Natalie Patchell. Thank you to all who participated in presenting and coordinating activities for the Noel-Levitz events on Friday (2/27/15): committee leaders - Lynne Hoehle, Coty Dunten, Christopher Karbowski, Billy Reynolds, Gerri Jacobs, Kelly Digby, Gail Fredericks.

- Reality Checks
 - None

- Hires, Resignations and Retirements
 - Marilyn Bean, Paraprofessional Office Specialist for Faculty Reception hired effective March 3, 2015.
 - Request to fill the following positions:
 - PT Success Advocate position

Other

- Health Focused Campus
On-going: Site work, construction estimates & bids, programming and course/curriculum, food safety program and planning, adjustments to building designs, bids going out, streetscape, signage, brewery consultants, common goals with community, trails, technology, sustainability, job interviews continue (culinary, food systems, & food safety), equipment, naming opportunities for larger donors, and marketing, promotional materials, and fund raising. March will be a busy month for events (fairs and other promotional activities). Also continuing are the outreach programs to meet with potential students.
- Marketing indicated that the new Health Focused Campus is gaining nationwide media interest.
- Summer/fall class schedule (hard copy) will be out soon, and the schedule is currently available on-line.
- Public Safety will meet with other community members to discuss safety issues for the new downtown campuses.
- Laura Cosby requested signature authority supervisor for Cathy Colella.
- March 13, 2015 8:30-10:30 – Mini unit meeting in Financial Services.
- Terry Hutchins discussed Internet Services licenses.
- KVCC is receiving lower rates for energy usage due to conservation work.
- Earth Day – April 22 – KVCC will go to “summer” (reduced) lighting.
- Alumni Art Show – April 10, 2015 – applications due by March 6.
- Public Safety has a new larger monitor for the security cameras.
- “*College Planning and Management Magazine*” will be featuring an article on KVCC’s efforts to reduce energy usage.
- The first Strategic Planning Meeting for Inclusion & Diversity will be on Friday, March 6, 2015.

~Next Meeting is March 10, 2015, 8:00 a.m. in the Board Room 3365~